



Frederick Douglass-Greater Rochester International Airport

200 East Airport Road, Rochester NY 14624

Regular Office Hours

Monday-Friday 0700-2100

Saturday-Sunday 1100-2100

Eastern Time (ET)

**Hours of Service for Entrance
and Clearance**

Inspection services for the entrance/ arrival of aircraft at Frederick Douglass-Greater Rochester International Airport are available Monday-Friday 0730-2000 and Saturday-Sunday 1130-2000 in accordance with the port's permission to land procedures.

Commercial aircraft operators departing the U.S. must obtain an outbound clearance by contacting CBP directly.

Contact Information

(585) 529-4417 CBP Rochester Port Office

(800) 973-2867 SECTOR Communications toll free

(407) 975-1740 SECTOR Communications commercial

KROC_GAP@cbp.dhs.gov

Permission to Land Procedures

Pilots must secure permission to land by contacting CBP two hours prior to departure from the foreign port or place.

Permission to land is granted with a tolerance of (+/-) 30 minutes. If your ETA deviates outside those parameters, Previously granted permission(s) are invalid and you must contact CBP to re-secure permission to land.

Inspection Process

- Prior to arrival, the pilot or flight service representative must select one of the two designated Fixed-Base Operators (FBOs): Avflight or USAirports.
- All crew members and passengers must remain on board the aircraft. They are to await the arrival of CBP personnel, who will meet the aircraft to commence the inspection process.
- All crew members and passengers, along with their accompanying baggage, will be escorted by CBP personnel into the CBP facility for formal processing and inspection.
- Any regulated waste or garbage present on the aircraft will be collected by the FBO from the aircraft crew.
- Upon the conclusion of the CBP inspection and processing, all crew members and passengers, accompanied by their baggage, will be escorted back to the aircraft. They will then reboard the aircraft. The crew will taxi the aircraft to the selected FBO to await their departure from the airport facility.
- Direct departure from the GAF is not permitted. All passengers must return to respective FBO after processing.

Special Procedures/Miscellaneous

- Requests for weekend arrivals, to include holidays that are observed on Monday, must be received by 1630 on the preceding Friday. Requests for holiday arrivals not occurring or observed on weekends or Mondays i.e. Thanksgiving must be received by 1630hrs on the day prior to the holiday.
- USAirports: Radio: 122.85; 1295 Scottsville Rd. Greater Rochester International Airport Rochester, NY 14624; Telephone: 585-527-6835; Fax: 585-527-6837; Email: customerservice@usairports.com
- Avflight: Radio: 122.775; 1205 Scottsville Road Rochester, NY 14624; Telephone: 585-235-9040; Fax: 585-235-5816; Email: csrrochester@avflight.com

NOTE: For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information Document or contact GAsupport@cbp.dhs.gov